



Vendor Concern Form

This form is to be used for NWFM Vendors who have concerns about market operations, vendor policies, market rules or other vendors' compliance with market rules or conduct.

Forms are submitted directly to the market manager within one week of the market during which the alleged violation occurred if applicable. Challenges to NWFM policies or personnel may be elevated to a review by the board.

This is a confidential form. The NWFM will not reveal the inquiring vendor's name to anyone.

Section 1 - Your Contact information:

Your Name: _____

Date: _____

Your Vendor Business Name: _____

Phone Number _____ **Email:** _____

Section 2 - Vendor Complaint:

Date of Incident: _____ **Time of Incident:** _____

Name of Vendor involved: _____

Your Concern: *State the specifics of your concern below. Please refer to the [Vendor Guidelines](#) or Code Of Conduct to indicate which rule was violated. Provide any evidence that supports your claim.*

Section 3 - Supporting Documents

Please attach any additional documents or photos to the email in which you send this form, if available.

Please email form and any supporting documents to: info@newwestfarmers.ca