

	POLICY NAME	
	Communicable Disease Prevention Plan	
	EFFECTIVE DATE:	January 1, 2025
	APPROVED BY:	NWFM Board of Directors
	RESPONSIBLE:	Market Manager

PURPOSE AND SCOPE

The communicable disease plan provides an understanding of New West Farmers Market’s role in creating safe spaces for its staff, volunteers, vendors, and customers.

DEFINITIONS

Communicable Disease: an illness caused by an infectious agent or its toxic product that can be transmitted from one person to another. Examples of communicable diseases include COVID-19, norovirus, and influenza.

PLAN

New West Farmers Market (“NWFM”) has the following safety measures in place:

- NWFM will request that employees, volunteers, vendors, and contractors (“workers”) stay home when experiencing symptoms of communicable disease.
- NWFM will encourage workers to receive vaccinations for vaccine-preventable communicable diseases and will provide time off for workers to obtain them.
- NWFM will provide hand hygiene products and facilities with appropriate supplies. NWFM will remind workers to wash their hands regularly and cover coughs and sneezes.
- NWFM will maintain a clean environment through routine cleaning procedures that are appropriate for a farmers market.

RESPONSIBILITIES

- The Market Manager will monitor the guidance, notices, orders, and recommendations issued by regional, provincial, and national health authorities.
- The Market Manager will ensure that the market follows all orders that are relevant to farmers markets.

- The Manager will inform the Board of Directors of any orders that will impact market operations.

COMPLIANCE

Employees, contractors, vendors, directors, and volunteers are responsible for adhering to this plan.